

BUILDING PERMITTING AND INSPECTIONS FEE SCHEDULE



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Planning and Inspections Department
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Residential Construction Permit Fee Calculations

New Residential Construction (Minimum \$300 Permit Fee)

Gross Sq. Ft. Under Roof X ICC Value per Sq. Ft. X 0.005 = Permit Fee

Residential Additions and Sunrooms (Minimum \$200 Permit Fee)

Gross Sq. Ft. Under Roof X ICC Value per Sq. Ft. X 0.005 = Permit Fee

The new residential construction, addition, and sunroom fee calculations are for occupancy type R-3 and construction type VB and include inspections. Sunrooms with mechanical or plumbing will add \$25 per additional inspection.

Residential Renovation/Remodel/Repair (Minimum \$100 Permit Fee + \$50 per additional trade)

Gross Sq. Ft. X \$60 per Sq. Ft. X 0.005 = Permit Fee

Decks, Docks, Bulkheads, and Piers (Minimum \$100 Permit Fee)

Gross Sq. Ft. X \$60 per Sq. Ft. X 0.005 = Permit Fee

Retaining Walls and Fences Requiring a Building Permit (Minimum \$75 Permit Fee)

Linear Ft. X \$60 per Linear Ft. X 0.005 = Permit Fee

Accessory Buildings (Minimum \$100 Permit Fee + \$50 per additional trade; Does not include accessory buildings with habitable area)

Gross Sq. Ft. X ICC Value per Sq. Ft. X 0.005 = Permit Fee

Standard Residential Fees

Zoning review fees, reinspection fees, administrative fees, Homeowners Recovery Fee, or other fees are not included.

Swimming Pools	\$175
Heated Swimming Pools	\$225
Modular, Manufactured, or Mobile Homes, or Building Relocation (includes all trades)	\$350
Trade Permits for Minor Work (Plumbing, Mechanical, Electrical)	\$75
<i>Minor work is considered a project that requires no more than a total of two inspections</i>	
Trade Permits for Major Work (Plumbing, Mechanical, Electrical)	\$125
<i>Major work is considered a project that requires 3 or more inspections</i>	
Appliance or Equipment Change Out (includes trades; per appliance/unit)	\$50
Demolition	\$25
Window Replacement (more than \$15,000, unlimited number of windows)	\$75
Prior Cut On (electric or gas)	\$50
Solar Panels	\$125
Temporary Certificate of Occupancy	\$50
Homeowners Recovery Fund	\$10
Additional Inspection Fee	\$25

Commercial Construction Permit Fee Calculations

Commercial construction fees includes building, electrical, mechanical, plumbing, and building fire inspection fees. Deferred submittal plan review fees, zoning fees, reinspection fees, administrative fees, or other fees are not included.

New Commercial Construction (Minimum \$300 Permit Fee)

15,000 Sq. Ft. or less

Gross Sq. Ft X ICC Value per Sq. Ft. X 0.004 = Permit Fee

Greater than 15,000 Sq. Ft.

$(15,000 \times \text{ICC Value per Sq. Ft.} \times 0.004) + (\text{Gross Sq. Ft. above 15,000 Sq. Ft.} \times \text{ICC Value per Sq. Ft.} \times 0.002) = \text{Permit Fee}$

Shell Buildings (Minimum \$300 Permit Fee)

Gross Sq. Ft. X ICC Value per Sq. Ft. X 0.004 X 80% = Permit Fee

Commercial Repair (Minimum \$100 Permit Fee plus \$50 per trade)

Project Gross Sq. Ft. X \$60 per Sq. Ft. X 0.004 = Permit Fee

Commercial Upfit or Alteration (Minimum \$300 Permit Fee plus \$100 per trade)

Project Gross Sq. Ft. X \$60 per Sq. Ft. X 0.004 = Permit Fee

Docks, Decks, Bulkheads, and Piers (Minimum \$100 Permit Fee)

Gross Sq. Ft. X \$60 per Sq. Ft. X 0.004 = Permit Fee

Retaining Walls and Fences Requiring a Building Permit (Minimum \$100 Permit Fee)

Linear Ft. X \$60 per Linear Ft. X 0.004 = Permit Fee

Standard Commercial Fees

Deferred submittal plan review fees, zoning fees, reinspection fees, administrative fees, or other fees are not included.

Standalone Trade Permit Plan Review	\$50
Deferred Submittal Plan Review	\$50
Building Relocation (Includes trades)	\$375
Construction Site Office (Includes trades)	\$200
Change of Occupancy/Compliance (no work performed)	\$100
Demolition	\$50
Appliance or Equipment Change Out (includes trades; per appliance/unit)	\$100
Rooftop Appliance or Equipment Change Out (includes trades; per appliance/unit)	\$150
Trade Permits for Minor Work (Plumbing, Mechanical, Electrical)	\$100
<i>Minor work is considered a project that requires no more than a total of two inspections.</i>	
Trade Permits for Major Work (Plumbing, Mechanical, Electrical)	\$300
<i>Major work is work that requires three or more inspections.</i>	
Window Replacement (additional \$10 per window after first window)	\$100
Prior Cut On (electric or gas)	\$50
Lift Station	\$150 plus \$100 per trade
Roof Repair	\$50
Solar Panels	\$125
Solar Farm	\$200
Temporary Certificate of Occupancy	\$100
Sign	\$50
With Foundation	add \$50
With Electrical	add \$50
Swimming Pools	\$350
Foundation Only Permit	\$300 + \$100 per trade
<i>(May include underslab plumbing and other components, if approved. This is independent of Permit Cost)</i>	
Additional Inspection Fee	\$50

Fire Construction Permit Fees

Deferred submittal plan review fees, zoning fees, reinspection fees, administrative fees, or other fees are not included.

Automatic Fire-Extinguishing System	\$100
Battery Systems	\$50
Compressed Gases	\$50
Cryogenic Fluids	\$50
Emergency Responder Radio Coverage System (includes fire and electrical inspections)	\$150
Fire Alarms and Detection Systems, plus related equipment	\$100+\$2 per device
Fire Pumps and related equipment	\$200
Food Truck Inspection	\$25
Hazardous Materials	\$50
Hood System	\$250
Industrial Ovens	\$50
LP-Gas	\$50
Private Fire Hydrants	\$50
Spraying and Dipping	\$250
Sprinkler and Standpipe Systems	\$100+\$2 per head
Flammable and Combustible Liquid Storage Tanks	
Underground	\$250
Above Ground	\$150
Temporary Membrane Structures and Tents	\$50
Underground Fire Line	\$150
With Private Hydrants	Additional \$50 per hydrant
Other (required inspection)	\$25

Fire Inspection Fees

Deferred submittal plan review fees, zoning fees, reinspection fees, administrative fees, or other fees are not included.

Operational Permits

Carnivals and Fairs	\$25
Combustible Dust-Producing Operations	\$50
Covered Mall Building	\$100
Dry Cleaning Plants	\$50
Exhibits and Trade Shows	\$50
Explosives	\$100
Flammable and Combustible Liquids	\$100
Fumigation and Thermal Insecticidal Fogging	\$50
Hazardous Materials	\$100
High Piled Storage	\$50
Liquid or Gas Fuel Vehicles or Equipment in an Assembly Building	\$100
Private Fire Hydrants	\$50
Pyrotechnic Special Effects Material	\$100
Spraying and Dipping	\$50
Storage of Scrap Tires and Tire Byproducts	\$50
Temporary Membrane Structures and Tents	\$50
Other	\$50

Annual Inspection Fees for Level I, II, or III Occupancies

Under 1,500 square feet	\$25
1,500 – 4,999 square feet	\$50

5,000 - 10,000 square feet	\$75
Over 10,000 square feet	\$100 + \$5 per 1,000 square feet
Special Situations (Outside storage, LP bulk storage)	\$50
Multi-Family Apartments (Common area and fire control devices)	\$25 per building

Rereview and Reinspection Fees

Applies to Building, Electrical, Mechanical, Plumbing, and Fire Inspections (Permit fees include one re-inspection per trade. If work is not complete when scheduled, the "not ready" fee will be charged. Reinspection fees must be paid prior to next inspection being granted.)

First rereview (included with all other permit fees, unless incomplete submittal)	No Charge
Second rereview	\$50
For all rereviews thereafter, fees will be doubled with every rereview (with minimum of \$50)	
Inspection Cancellation (Before day of inspection)	No Charge
Inspection Cancellation (On day of inspection)	\$25
Not ready (on-site cancellation/incomplete/still working)	\$100
First reinspection (included with all other permit fees, unless not ready)	No Charge
Second reinspection	\$50
For all reinspections thereafter, fees will be doubled with every reinspection (with minimum of \$50)	

Other Fees

State License Inspection	\$50
Working Without a Permit	Same cost as permit fee with minimum of \$100 (Permit fee will also be charged)
Emergency After Hours Inspections	\$75 per hour
Administrative Processing Fee <i>(Retained If Permit is Cancelled Before Construction Begins. If project and inspections have started, permit fee is retained.)</i>	
Residential Projects	\$100
Commercial Projects	25% of Permit Fee, \$200 Minimum
General Administrative Fee <i>(Includes Change of Contractor on permit, per permit)</i>	\$25
Expired Permit Renewal <i>(At the discretion of Town to renew permit or to require a new application)</i>	Half of building permit fee, \$50 minimum

Additional Information

- Community Development Block Grant Neighborhood Revitalization (CDBG-NR) projects are exempt from the Residential Construction Permit Fees and Standard Residential Fees.
- There will be a \$25.00 fee for returned checks
- Effective July 1 of each year, ICC values are based on the ICC Building Valuation Data published the February of that year. ICC building Valuation Data is available at: <https://www.iccsafe.org/products-and-services/i-codes/code-development-process/building-valuation-data/>