

Request for Proposal (RFP)
Town of Leland
Leland, NC
Leland Town Hall Audio-Visual Systems Upgrade

General Notice

The **Town of Leland** (Owner) is requesting proposals for the following Project:

Leland Town Hall Audio-Visual Systems Upgrade

Proposals for the Project will be received at the Town of Leland located at 102 Town Hall Drive, Leland, NC 28451 until **April 25th, 2025** at **4:00 p.m.** local time. At that time, the proposals received will be publicly opened and read.

The Project includes the following Work:

With the Town Hall Expansion and Renovation project, the Town is seeking to implement modern, standardized, intuitively controlled audio-visual solutions in multiple areas throughout the facility.

Obtaining the Bidding Documents

The Issuing Office for the Bidding Documents is:

Town of Leland
102 Town Hall Drive
Leland, NC 28451
Anthony Thomas, IT Director
Email: athomas@townofleland.com

Bidding documents may be obtained by emailing athomas@townofleland.com. Partial sets of Bidding Documents will not be available from the Issuing Office. Owner will not be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the Issuing Office. All questions or requests for clarifications must be submitted to the IT Director by 5:00 p.m. on Wednesday, April 23rd, 2025, by email.

Instructions to Bidders.

Additional information with regard to the project, including required insurance, qualifications, and other, is included in the RFP Package. All proposals are to be valid for 120 days from the bid date. The Town of Leland reserves the right to reject any and all proposals.